

**Customer Return Materials Authorization**

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| Request received by |  | Received on |  |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Customer Details** | | | | | | | |
| Company |  | Contact |  | | | ID |  |
| Address |  | Phone |  | Fax |  | | |
|  |  | Email |  | | | | |
| City |  | State |  | Zip |  | | |
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| **Product Details** | | | | | | | | | | |
| Item | | Model # | Serial # | Qty | Reason for Return | | | Invoice # | | Date |
|  | |  |  |  |  | | |  | |  |
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| --- | --- | --- | --- | --- | --- | --- |
| **For internal use only** | | | | | | |
| RMA # |  | Restocking fee |  | Credit amount | |  |
| Issued by |  | Return rec’d on |  | Credit issued by | |  |
| Issued on |  | Return rec’d by |  | Credit issued on | |  |
| Good until |  |  |  | Replacement sent | |  |
|  |  |  |  | |  |  |